



# Lower Island Women's Soccer Association

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## LIWSA | Executive Meeting | AGENDA

Lower Island Women's Soccer Association | Victoria BC | Canada | [www.liwsa.com](http://www.liwsa.com)

Sunday, June 5, 2022 @ 7:00 pm | Via Zoom

### MEETING PROCEEDINGS

**1. MEETING CALLED TO ORDER**

- Meeting called to order at 7:07pm by Jules. Seconded Marta.

**2. MOTION TO HAVE March 13 2022 minutes as read. Motion: Jules. Seconded: John. All in favour, passed.**

**3. PRESIDENT'S REPORT.**

- Jules is now in Saskatchewan, learning about soccer there. Congratulations to all our teams in the BCs. It was very nice to see!
- This is my second last meeting. Will be chairing the AGM and will say my goodbyes to the membership then.

**4. COMMUNICATIONS REPORT.**

- Not much going on. Over the next 7-10 days, Casey and I will be posting our Golden Boot award photos.
- I intend to step down from Communications this year and put my name forward for president.
- Question: If you run for president will you continue with communications duties? Yes, I will continue if nobody steps up and will hopefully find someone.

**5. DISCIPLINE REPORT.**

- Nothing to report.

**6. SECRETARYS REPORT.**

- Nothing to report.

**7. COMPETITIONS REPORT.**

- a. Absent, nothing to report.

**8. REFEREES REPORT.**

- Nothing to report

**9. REGISTRAR**

- I sent out the email for the team registration which will be due June 30. If you receive any emails about registration or if any new teams coming in, give me a heads up.
- I'm working on the spreadsheet for the additional player fees
- Question, are we bringing the maximum player back to 24? Yes, it was voted on for only one season. Will change it back in the system.

#### 10. RISK MANAGEMENT REPORT.

- Absent, no report.

#### 11. OPERATIONS MANAGER'S REPORT

Financials – we are still paying out bills and our account has dipped below \$60,000. This will be the first year we will be operating at a loss in quite some time and that is partially due to the fact we never raised the fees as voted on by the members a raise of \$100 per team across the board pre pandemic. This hopefully will begin to cover some added expenses as medallions (we did not pay for medallions this season as I used old ones this year) and awards. Also we never factored in the cost of an admin and this will need to be budgeted for as will the new allstar format which I will speak on shortly. I have not withdrawn Zoom and Quick book payments which I have paid for this past season \$528. To cover all these added costs the \$100 team fee across the board will help but we will also need to raise individual player registration fees by \$7 per head. Why? This I will explain now and feel free to ask questions at any point. The fee hike will be due to a proposed Referee fee hike which the Board will need to work towards before next season begins. During one of my voting structure meetings with all the adult associations the discussions somehow went to the current referee situation in the province. It was interesting as common ground between us all was in abundance until we got to fee structures. Throughout the province all different rates are paid and method of payment differ also. Much to my surprise I discovered we pay the least with only the VISL being remotely close. The VISL pays 65 per middle and 33 per line. Here are the original costs in approximation per season. I would propose a raise of \$5 per assignment and .50 per allocation.

2021/22 Games= this includes AR fees (720) \$43,200 plus allocation fees =(790) \$1975.5  
The current total runs around \$45,175.50

2022/23 Games= this includes AR fees (720) \$46,805 plus allocation fees =(790) \$2370  
The new total runs will run around \$49,175 approx. raise 4000 dollars.

1,000 members would have to pay \$4 dollars just to cover this cost. The other three would go for assessments and other daily fees occurred. The \$100 across the board would only cover just over 50% of the admin. fees. So that said if kept on I will ask for \$200 per month for referee scheduling (will explain later) and forgo any other raise at this time. I will be sitting down with our book keeper this Tuesday and go through our books. On a good note Clint has offered to build us some budgets for the future.

At this point I would like to say thanks to Cheryl as we have almost completed the task of moving most payments to E-transfer which our book keeper likes a lot.

2. What has Casey been up to? A lot actually, so will try to keep it brief

a.) Provincials an LIWSA sweep but many hardships along the way with the new BCSA site. All teams have been paid travel from us. We are just waiting for funds from BCSA. I spent the rainy weekend in Vancouver taking 1976 photos.

b.) The Golden Boot! Marta, Janet and I will spend the next two weekends getting the winners together for presentations, It had to be done in separate shoots but no worries Marta will do some photo editing and make it look real nice!! Right Marta?

c.) City sports field user's group; I have been meeting with the city and the group on Finlayson use and other venues (city says to be discussed later) around the city.

Most of it is about practice times and field use. I have told them the LIWSA would like to keep their Friday night time slot and use it as a scheduled field for LIWSA match of the week.

d.) John has decided to step away as referee scheduler. I will be taking over the referee scheduling as part of the admin duties. Notice I only said referee scheduler as he has decided that he would stay on as head ref and help us with referee assessments, advisements and in general his knowledge of the game from a game officials point of view. Head Ref? What is that? It would be a new position that would be created by all of you! Something to put forward and get done.

e.) Now that the season is up and the AGM is falling upon us it is time to think what one is to do in the future, What positions are open and if you wish to stay. Please bring these choices to the AGM.

f.) Will need approval from you guys so we can raise the referee fees. I was shocked when I found out we were the lowest paying. I need approval from you guys for the \$65/\$35.

- Motion to raise the referee fees to \$65 for a middle and \$35 for an AR by Marta. Seconded, Gareth. All in favour, passed.
- Motion to raise the allocation fee to raise the refereeing scheduling fee, allocations, from \$2.50 to \$3.00 by Marta. Seconded, Gareth. Motion passed.
- Had a photo shoot for the Golden Boot today, was nice and heartwarming. All were in their full uniforms, joking and laughing together. Going over really well.
- Motion to go in camera 7:30pm by Marta. Seconded Leah. Motion to go out of camera at 7:38pm by Marta. Seconded, John.
- You all have my admin review, I will leave the meeting now and let you guys decide what to do about my position next year. With the financial situation I suggested not a raise, but just adding the \$200 per month for referee scheduler addition. (Casey put in waiting room)

- Discussion on the review process of the Operations Manager. Board has decided to have Casey stay on for another year as an interim position of operations manager, and between Feb-Mar 2023 we will do a formal review of the position.

- Jean Fraser has decided to step down as the O30 liaison. Andy Hayward has expressed interest in join the exec, and has been nominated for O30 liaison.

-Question from John: will my position stay as a non-elected position, or will my position become an elected position. I'm happy to put my name forward to stand as a Director at Large, position of Head Referee. Leah nominates John for Director at Large.  
-AGM will be June 26, 5pm.

## 12. Liaison's Report

- Nothing to report

## 13. NEW BUSINESS

- Jules recommends Respect in Sport for Active Leaders course – a free course for coaches. Certified for 5 years after taking it. Jules to send us the link.
- We have to go over the agenda for the AGM and make a draft. Draft agenda format shared by Marta. Cheryl will add items given from exec into the draft agenda.

## 14. MOTION TO ADJOURN

- Motion to adjourn Marta. Seconded Marta. Meeting adjourned 8:14pm.