



Lower Island Women's Soccer Association  
Victoria, British Columbia [www.liwsa.com](http://www.liwsa.com)

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## **LIWSA AGM July 5, 2020 – 5:00 pm**

### **Online via Zoom meeting**

**Board Attendees: Casey Tepper, Jules Nagy, Marta Ausio-Esteve, Stacie Madelung, Cheryl van Ierland, John Kilbank, Heather Todd, Jean Fraser, Adriano Sumberac, Sanja Dodos**

#### **55 Members via Zoom**

- Meeting called to order at 5:00 by Casey.
- Motion to have 2019 minutes as read: Andy Div 2. Seconded: Andy Div 3. Motion passed. Minor correction – page 3 change ‘back’ to in ‘black’. (checked, the typo should actually be changed to “bank”)
- Introduction of executive members.
- Overview of Zoom meeting functions and etiquette – Marta will explain as we go through the meeting.
- President's Report
  - Hope everyone is fine and coping with this pandemic
  - Return to play is main subject right now. Hope all have completed CSA tool and following guidelines.
  - Your clubs are providing you with proper guidelines – check their websites and BC soccer websites and guidelines are laid out all the time.
  - Little concern earlier this week. Small-sided soccer and volleyball about to begin in town. Contacted BC soccer to see if this allowed. Told by BC soccer that those leagues are on their own, BC soccer has no sanction on this. Please follow all the safety sanctions with these if you choose to join.
  - Considering spending money to buy handheld thermometers. Would like to see doing thermometer check on the sidelines and answer a few questions before playing on the field. Will cost some money to provide a thermometer for each team. Haven't had time to put a motion on the floor because this issue just came up. Motion to spend money to buy each team



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a thermometer if we go back to play in September. Jules motions. Brent from Div 3 seconded. Open for discussion.

- Jeremy – thermometers would be part of the return to play plan. Before you decide to spend money on thermometers, would like to see the league have a return to play plan.
- Jules – agree. Open up a can of worms for liability. Great idea but to put that kind of money out there and then to find out later it's not warranted.
- Brad – similar comment, it's only the start of July, things may change, rules and processes. Do agree that there is probably a return to play plan that has to be completed by LIWSA. So at that point they can add thermometers/not thermometers.
- Jules – should we table it to coaches and managers meeting in Sept, or when we make our plan? See what happens by then.
- Casey – we have met and will follow all the guidelines on Via Sport, and until we get the ok we are not yet close to being able to return to play
- Jules – insurance carriers are not covering related to Covid-19.
- Casey - But the government will give added insurance but has to be a Registered non-profit society
- Jules – we can use the return to play plans from clubs and youth leagues as we are under BC Soccer
- Steve- Does the league have to have a budget in terms of producing the return to play plan? Jules somewhat covered this above
- Andy – does that mean each club has to have a return to play plan? Yes.
- Leah – How do we know who is asymptomatic? Thermometer won't help with that. Hand sanitizer may be a better thing to buy.
- Motion to table this topic to coaches and manager's meeting in September – Jules. Seconded Marc from Gorge.
- Jules – should we pay for each team to have hand sanitizer
- Jeremy – borrow, just ask for hand sanitizer – have everyone agree to it and it will make lives easier. Worked on our return to play plan and had to have that ready before municipalities allowed anything



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- Brad – submitted plan to Saanich of how academy was going to operate and how it would function on that field, before given a permit for Hampton. Here is our plan, do you accept it. For clubs not affiliated with youth, will probably have to make up a RTP plan eventually to utilize a field.
- Jules- Casey will follow up with BC soccer if the league needs to do their own RTP plan.
- Jules motion to table this topic until coaches and managers meeting– seconded Veronica, Castaways.
- New site is up and running. Still working on it, lots of kinks, working on our own little sections to make it work properly. If we run into a problem give us some time, we're learning as we go. Like that it's really easy to use and lots of great features, and other main adult associations in the province now use the same system. Thank you to Vince for his help on deciding to move websites.
- Any questions?
  - Casey – all the presidents of clubs and leagues have been working extra hard on return to play, thank you to all
- Vice President's Report
  - Welcome to the meeting. My job is to help and support as I can. This downtime has been an eye opener for all of us. Hopefully we all come out stronger, better and wiser.
  - Have been helping with discipline this year, learning curve for me.
  - Support to everyone on exec, try to help how I can. If I don't know, do my homework as best I can.
  - Hoping we kick off in Sept but have a funny feeling that we will have to wait until next year, but hopeful for otherwise.
  - Promotion and Relegation chair this year again – thank you to committee members. Learned a lot from last year to this year. Have to do things to make this league grow, have everyone playing at proper level, keep everyone happy but unfortunately that means we have to have some change. We had to have teams promoted and div 3 and over 30s division are growing. Well done Jean, have done a great job growing the division.
    - Unfortunately there have been growing pains. No relegation this year because feel for the next 3 seasons we need to build our upper tier that rep us at provincials and possibly at national level.



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- If you are division winner or second place you will be promoted to the upper division. Those were the rules discussed, and we have to do what we have to do.
- Be proud of your accomplishments – takes a lot of effort to make a coach look good. Go up to the next tier and challenge yourself and have fun!
- Had everyone put their teams forward to register so we can make a schedule for next year, whether we play or not.
  - Question from Daragh: what reasons were given for declining promotions? Don't know if they will have enough players, etc
  - Veronica – Castaways – about following the players under the team's umbrella. Say there was a team that got promoted but didn't want to go so created a lower team instead. Is there a rule that means that the players from that team must go up?
    - Once the season is over the player is a free agent. We are not able to tell the player where they can or cannot play. It is their choice what team to try out for. Getting harder every year to do promotion/relegation, many teams not happy with the promotions.
    - Trying to build up the upper divisions, and also trying to make each division as comparable and fair as we can.
- Daragh (Nanaimo United)
  - Think it's a no-brainer for promotion and relegation to balance out the league. Teams should challenge themselves. You've covered most of it, but just hope everyone can see the value in it.
- Treasurer's Report
  - Balance sheet brought up for everyone to see
  - Notice to reader done
  - Year-end financials brought up for everyone to see.



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- Every month deliver our bookkeeper a shoebox of receipts and they go from there.
- Current balance in the bank brought up for everyone to see. \$47, 616.91
- Now have a credit card spot on our website. Have turned it off for now until we start taking registration monies. But eventually you can pay by CC on the site for reg and fines.
- Reg fees over/under document brought up for everyone to see. List of teams that owe money to league and that league owes money to. Will send out cheques for teams league owes money to. Next year we won't be doing this anymore because when a team goes under 20 players on the site registration they will automatically be asked to pay. Will see which teams were under the 20 and send them cheques right away.
- Secretary's Report
  - Nothing to report
- Discipline Report
  - Referees were pretty spot on, but would like referee reports to have more than a couple sentences to explain what happened.
  - No carry-over cards into next season, starting fresh.
  - No discipline chair, please step forward. Casey and Jules and whole exec will help out, but we need someone to step up on discipline.
- Communications Report
  - Has everyone had a chance to visit the website? Some have. Will go over some of the new things. I am particularly responsible for content. Right hand side on home page, Marta will update as info arrives. Footballer of the week spot down at bottom. Please submit nominations for footballer of the week – who goes above and beyond for their team/club/association. Submissions can be done right to Marta, preferably with an image. Beside footballer of the week, there are notices that come up and reminders. On far right there are tweets. We have an Instagram and twitter account that are linked together. Encourage people to follow us and avidly post photos of games, practices, etc.
  - Under resources at the top, you will find forms, documents, minutes, agendas
  - System generates the schedule. Please make sure your team profile is completely updated in order for schedule to be generated properly.



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- Most up-to-date version of the rules and regs under “rules” tab, bylaws, discipline policy, etc.
- Newsletter page – will have a section that will try to follow a blog that we came across due to concussion. Anything you feel we should share with our membership – submit it. Questions for the ref – you can submit it.
  - Where can we see monthly minutes? Marta is getting there and uploading everything
  - Will there be a spot for intra-club permits? Yes, Casey working with Randy on those. Casey will be monitoring these permits throughout the season to make sure rules are being followed. Can do permit on the spot if you need, just make sure the player can be permitted.
    - Can only permit from teams in your own club.
- Be aware moving forward to direct your questions to the proper person on the exec. If not specific, connect with your division liaison.
- Competitions Report
  - Competitions chair has become vacant. Would like to see someone step up that would like to chair competitions committee. Would also like to build a committee.
  - Idea that we are throwing around for the comp committees is to have two sub-committees for all-stars and cup.
  - Thank you Tanya for all the work that you've done, you have worked really hard on this!
- Registrar's Report
  - 54 teams, 125 A level players, 620 B level players, 365 M level players
  - New website and still doing a lot of learning. Please send me questions and feedback.
  - Today is deadline for registering your team. It looks like we have almost everyone which means that this week I will start sending out emails with your account info so you can start updating your team info.
  - Will be sending out player registration codes when we see how the season is going to unfold. Will provide info at that time on how to register your players.
  - When player registers they will provide a photo into the system and player cards will be electronically done.



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- Question – does the manager register the team? Yes, they can. Or the team contacts will be provided with a code, you can use it yourself to register them or send it to the player to register themselves. A club registrar can also do this.
- A club can submit a cheque on the player's behalf
- Given the uncertainty, what happens if a team is no longer viable at the time of season start? If you are going to fold, give us ample notice, because it will affect the schedule. Do some recruiting and think positive.
- Will you announce a start date? We can't until Canada soccer gives BC soccer the ok, and provincial health. We are just doing registration now in hope to have a season. This way we can build some schedules and if we have to adjust the schedules then we will do so.
- Go to 'teams' tab to see what teams are registered and which division.
- What about waiving fees for extra players? We can't do this because BC Soccer expects the money for each player.
- Is there a chance teams will have to travel alone if they are from out of town? Have to go by whatever health department tells us. Would be costly for teams to travel alone from out of town. What can we do on our part to help offset these things but until we cross that bridge, not much we can do right now.
- Risk Management Report
  - Had some training on the new site. Helpful for keeping track of record checks. Hopefully will be a bit smoother to get record checks in. Just have to see what happens in September.
  - Has issue of O30s having to have a crim check been checked? Yes, O30 volunteers needs record checks too. All volunteers need them.
- Referee's Report
  - Longest I've gone without a referee complaint in years ☺
  - Do the best we can and appreciate the fact that most players and coaches are pretty well-behaved on sidelines.
  - Trying to get more female refs involved
  - Are the referees going to be dealing with alcohol on the benches, or has that onus been put on coaches and managers? All refs have been instructed



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not to allow it, but question of what to do about it. All they can really do is include it in their report and we as a league have to deal with it after the fact.

- Also had a problem with teams bringing small children and having them on the bench. Have to be really careful about that and refs have been instructed not to allow it. It is very dangerous and have to be aware of that.
  - Jules - Thank you John. Refs did an admirable job this year.

- Liaisons' Report

- Jean – hi to the teams, hope everyone is doing well and staying safe – miss you and take care!

- Elections

- Positions up for election:
  - Vice President: Inc. July Nagy.
    - Will stand. Thank you Jules.
    - Duties: give support to the exec, advise to the president, support the president's decision, agree or disagree, chair committees, do any additional work handed down by the president, look for missing information and hand it out to the members.
    - No nominations. Jules stands.
  - Treasurer: Vacant
    - Will have job descriptions written up for coach and managers meeting
    - No nominations
  - Competitions Chair: Inc. Tanya Turner (Vacant) –





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- job entails organizing and running the all-star event which requires organizing player nominations, getting info and ensuring players are available, identifying coaches for all-star teams, submitting shirt orders and giveaway soccer balls. Cup competitions towards end of season, entails collecting cup declarations, scheduling and doing cup draw, and organizing the finals, securing field, dates, times and so forth.
- Any nominations on the floor? No nominations, still vacant.
- Discipline Chair/Rule and Regs: Vacant
  - Manages and handles cards and ensures rules and regs are updated accordingly.
  - No nominations. Stays vacant.
- Risk Management: Inc. Heather Todd.
  - Heather will stand. Thank you Heather. No new nominations. Heather stands.
- Communications Chair: Inc. Marta Ausio-Esteve.
  - Will stand. Thank you Marta. No new nominations, Marta stands.
- Premier Liaison: Inc. Meaghen Caldwell
  - no nominations. Casey will get in touch with Meaghen
- Div. 1 Liaison: Inc. Sanja Dodos
  - Will stand. Thank you Sanja. No new nominations, Sanja stands.
- Div 3 Liaison: Inc. Samantha Eburne –



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- Will stand. Thank you Samantha. No new nominations, Samantha stands.
- O30 Liaison: Inc. Jean Fraser –
  - Will stand. Thank you Jean. No new nominations, Jean stands.
  - Sharon interested in helping out 035 liaison.
- Motions
  - Currently no motions on the floor.
- Awards
  - Premier
    - Division Winner: Nanaimo United
    - Most Sportsmanlike: no submissions
    - Sue Tate: no submissions
  - Division 1
    - Division Winner: Gorge FC
    - Most Sportsmanlike: no submissions
  - Division 2
    - Division Winner: Lakehill
    - Most Sportsmanlike: no submissions
  - Division 3
    - Division Winner: Lakehill
    - Most Sportsmanlike: Saanich Fusion
  - O30a
    - Division Winner: Castaways United
    - Most Sportsmanlike: no submissions
  - O30b
    - Division Winner: Gorge Masters
    - Most Sportsmanlike: no submissions
  - O35
    - Division Winner: Sooke Jagers



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- Most Sportsmanlike: no submissions
- Sue Beischer: Leah Crisp – Congratulations Leah, thank you for stepping up when needed and for all you do for our league!
  
- New Business
  - Call for new business from the floor. No new business.
  
- Motion to adjourn: Jules. Seconded: Rachel, Fernwood.
- Meeting adjourned 6:56 pm.