



Lower Island Women's Soccer Association

Victoria, BC, Canada

<http://www.liwsa.com>

LIWSA Coaches and Manager's Meeting

Sunday, August 26, 2018

Attendees: Casey Tepper, Jules Nagy, Marta Ausio-Esteve, John Kilbank, Jean Fraser, Tanya Turner

Meeting called to order at 5:00 pm.

Motion to move the AGM minutes as read. Moved: Robert Kobenter. Seconded: Rick Hood.

President's Report:

- Busy summer
- The challenge match for Division 2 was not needed. Welcome Gorge and Prospect Lake to Div. 2.
- Player retention
- Growth in Over 30 division this year.
- New rule passed: MIWSL has allowed for O30s teams to play Div. 1 all year then cup in O30s. BC Soccer responded by creating a 2nd cup in O30 division.
- Two awards:
 - Emma Smyth – Adult Referee of the Year
 - Brian Royer Collard – BC Soccer Award of Merit

Vice President's Report:

- Back from injury and happy to be back
- VP is president's sounding board. Hears all issues as brought to president.

Risk Management Report:

- Heather is working to take over from Carley. Transition is not yet complete but in the works. Teams will hear from Risk Management soon.
- Need to do every 3 years.
- Risk Management deadline for this season is October 1.

Discipline Report:

- No discipline
- 1 hearing outstanding

Treasurer's Report:

- Position is still vacant
- \$8000 in account
- Invoices have been issued
- BC Soccer expects payment Sept. 15. Please pay promptly.

Registrar's Report:

- \$3.50 for digital player card or \$5 for card and digital.

Competitions Report:

- Welcome Tanya!
- Will go over ideas and let the committee decide how to handle draft.

Referees Report:

- Protocol for dealing with refs: Use ref feedback form on website. Refs will be evaluated.

Communications Report:

- Website needs updating – we are working on it.
- The site will be more user friendly and will notify everyone so less emails needed.
- Field locations need to be given with 72 hours notice.
- Date and time is needed at the beginning of the season.
- The current schedule is a draft
- Changes need to be made as per guidelines and allow enough time for travel. Both teams can change if agreed. No games after 4:30 unless both teams agree.
- Premier – please only Saturday and Sunday between 12-4 pm.
- The online version is the most current.
- Finlayson time slot is available for rent. It switches 6 & 8 pm.

Liaison's Report:

- Use liaisons and report scores quickly. Fines will start to be handed out for late reporting.

No new business to discuss.

Breakout session – break out into groups for further discussion.

Meeting adjourned at 7:00 pm.

LIWSA Annual General Meeting

May 27, 2018

Attendees

Casey Tepper

Stacie Madelung

Casey Leech

Marta Ausio-Estevé

John Kilbank

Tena Gilmore

Cheryl van Ierland

See attachment for sign-in.

Meeting called to order at 5:19 by Casey.

Motion to have the minutes from last year as read – Motion: Robert Kobenter – Seconded: Tim Collins

President's Report

- Congrats to Lakehill Reds on B Cup champs – congrats Paul
- Thank you to the executive for the hard work this year – have a shortage of members on the board, please consider stepping up to help with the board, it has been difficult to wear multiple hats this year.
- Remembering Kevin who worked hard for LIWSA and Vic West and passed away shortly after the AGM last year – we miss him dearly.
- Remembering Jan Tucam – the heart and soul of Nanaimo FC and without her wouldn't be what it is today – exec has decided to add another award at the end of year in her honour, it will go to the player that shows the most heart and dedication in Div 1, the division where Jan did most of her hard work in Nanaimo.
- On my way to BC Soccer in a couple weeks – let me know in writing if there is anything you want me to take with me to BC Soccer.

Vice President's Report

- Not present today – just had a hip replacement and should be back in action in another couple of months. He hopes everyone had a great year this year.

Secretary's Report

- Nothing to report

Treasurer's Report

- Copies of year end finances on the table – paid bills this year – everything now paid up to date
- Have about \$6000 in cheques that still have to be cashed – GIC up to \$18000, other account \$16000
- Last two years have been in arrears – motion on the floor for fees to go up

Questions from the floor:

- Clarify field rental costs – Finlayson turf, historical booking and if we let the booking go we won't get it back – share with Vic West – was used this year a lot especially for make up games – Vic West pays own fees, LIWSA pays fees for the rest of the league. What is the fee for that spot? About \$120/hour... about \$3700 per year. For teams that use it maybe put in a kick-back? The reason we have this is that if there is make up game to be had, we have a turf to put people on. Other turfs are used quite a bit Friday nights. Last year it wasn't used a lot but this year we used it a lot for scheduling conflicts. Put a motion forward for any team that is using it would reimburse the league 50%.
 - Motion: Teams using the Friday night LIWSA slot reimburse LIWSA 50% for bookings they use at Finlayson turf (home team).
- Comment: Would like to see financial breakdown next year, budget, etc. We need to get a treasurer with financial experience – put feelers out for anyone willing to take on that role.
- Web fees – high- was a carry-over from last year – high this year because of that.
- What is included in web maintenance? Accumulation of starting the website until now.
- Registrar is a paid position - \$500 per month for 10 months.
- Lisa Duong moves for treasurer's report as read.

Discipline report:

- About same number of yellow cards as in previous years. Red cards and fines and coach ejections, same thing consistently. All discipline matters wrapped up for season with exception of 1 that remains a member in bad standing.
- Question from the floor: where would fines show up in financials? Really minor because we choose not to fine in a punitive way – less than \$500.

Changes to Rules and Regulations – Discipline chair sent out email in March outlining the changes as follows:

The LIWSA Rules and Regulations (see LIWS website) have been updated as of February 2018 to align with BCSA's recently updated policies: BCSA Rules and Regulations January 27, 2018; BCSA Discipline Sanction Policy November 2, 2017; BCSA Program Fees increases, and to reflect decisions at the AGM and Coaches and Managers meetings.

Rule or wording changes you should be aware of:

- Forfeits and disqualifications will result in a 3-0 win awarded to the opposition, *THIS RULE COMES INTO EFFECT START OF 2018/19 SEASON.*
- Discipline may also result in a fine and/or bond.
- Updated discipline language 10.4 e) includes discrimination, combined offenses, and inciting violence.
- Updated clause 3.3 e) – transgender players.
- New clause 4.0 regarding poaching of players as an offense.
- Updated BCSA language regarding spectator behavior - Every association and team, is responsible for the actions of its players, officials and spectators, and is required to take all precautions necessary to prevent spectator misconduct before, during or at the conclusion of matches.
- New BCSA language regarding exhibition games/discipline - The rules governing discipline issues and penalties states that any person or organization reported for misconduct is required to serve an automatic one game suspension and does not differentiate between exhibition, league or cup games. Exhibition games do NOT count as games served for current suspensions.
- For further clarity – 9.13 ineligible players includes addition of “denied permits”.
- All fines increased to a minimum \$25 effective immediately, and to *\$50 for failure to produce an LIWSA ID card (**THIS INCREASE COMES INTO EFFECT START OF 2018/19 SEASON*)
- Clause 8.1 e) Senior teams can permit up to three (3) youth players in any senior league or Category A/B cup game *RULE WILL BE REMOVED AS OF 2018/19 SEASON* – but the “cup tied” clauses will remain in effect.

Rule change being contemplated:

- Potential change (for discussion at 2018 AGM) to 3.3 c) which would come into effect start of 2018/19 season.

Rule reminders regarding upcoming promotion and relegation:

- Promotion and relegation are mandatory for teams in either position. The only exception LIWSA considers is based on geographical limitations, and only when the reasons are compelling and LIWSA can ensure structural integrity and equitable divisions.
- Other changes for 2018-2019 season:
 - Increase for failing to show up at AGM from \$50 to 100.
 - Permissible to provide a photo of ID card. Can take photos of all ID cards and carry on phone. Will change the charges to \$3.50 for photo ID card, hard copy is \$5.00 cost. This year will keep track of all the money and bill teams accordingly. Will send out invoice in Sept. and then at end of season to finalize.
 - If looking at multiple game suspension, may take away ID card but also communicate with referees so they know that that player is suspended.
 - Fairly significant: restriction on number of youth players that can be permitted will be removed as of next season for league and category A and B cup leagues.

Referee's Report:

- Pretty straightforward year – did have a couple games due to scheduling conflicts where we had no-show refs. In that case there is a form for payment of a volunteer to run the game.
- If there are issues there is a referee feedback form on the website, please continue to use. Goes directly through appropriate channels. Any questions email referees@liwsa.com.

Communications Report:

- Won't have anything new until registration deadline, can't work on anything until then especially scheduling.
- Will be another tight 18 week playing season, will include having to play some long weekends.
- Talk to some players if there is a particular weekend that the majority would like not to play, and send to me to see if can implement that.
- Won't have further info until final list of teams for next year.
- Instead of question, please work with me, suggest.
- On the registration form please put in preferred home game day and time, remember to communicate that with your club. It is based on what info I've received and a lot of times field schedulers have no idea. More info the better!
- Questions from the floor: Any changes to o30b schedule? Won't know until after registration. June 30 is usual team registration deadline. Shortly after should have an idea.

Registrar's Report:

- Team reg form is an online form on the website, needs to be sent by June 30 but would love sooner.
- Going to send out an email in the next week with details of what you need to do with that form.
- Form will be updated, wait for email before jumping on it.
- Let me know if there is anyone new to be sending emails to so nothing gets missed.
- Team reg fee also due June 30 - \$50 or \$100 for new.
- Player reg due 24 hours before first game, but would much rather receive it earlier than later so not registering everyone 24 hours before first game!
- League fees 50% on Sept 1 and 50% on Oct 1.
- All info on registration forms and will email with the details. Really important to give as much info on reg forms as you can, will make everything run a lot smoother.
- Numbers: 52 teams. 122 premier players, 2 less than last season. Div 1-3: 688 players, 34 more than last season. O30: 288 – 19 more than last year. Approx. 50 more players this year than previous year, good sign that we are growing. 1098 players this year. Not counting if player released or transferred to another league.

Risk Management Report

- Carley not here. Would like to step down this year and we need anyone with legal background to help out with this. Please consider or if you know anyone who can help please let us know.

Liaisons' Reports:

- Nothing to report.

From the floor: Thank you to Div 3 liaison for doing a great job. Also thank you to Casey L for doing a great job. Lots of mediating and time consuming work, so thank you.

Promotions and Relegations:

- Bays Div 1 promoted to Premier.
- JDF Div 1 going to Div 2
- Cascades and Nanaimo moving to Div 1.
- Bays United and Prospect going to Div 3
- Pensinsula and Saltspring moving to Div 2
- Vic West Scottish to Over 30a. JDF will hold in o30a.
- Empty spot in Div 2, Prospect Lake might want to challenge for div 2. Also Gorge. Can set up a challenge match and the winner will stay in div 2. At least 11 players that will be on that team have to be at the challenge game. Has to be played by June 30 if possible. Stay in communication if finding difficulty and keep us in the loop.

Elections:

- Vice President – current incumbent is standing for re-election, are there any other nominations from the floor? No nominations. Jules Nagy stays.
- Treasurer – no nominations. Casey has someone in mind – remains vacant.
- Discipline – current incumbent is standing for re-election, are there any other nominations from the floor? No nominations. Tena Gilmore stays.
- Competitions – vacant – really need someone or group of people as we are hosting with BC soccer for provincials. Role has been vacant for 2 years, we really need someone to step up, canvas teams and put word out. Put on your club websites so we can get the positions filled. Role includes: Send out information about All Star game starting about November to get nominations from each teams, organizing coaches, acquiring t-shirts and soccer balls, booking the venue for January, process basically repeats for cup. Set up/take down and organize trophies and medals. Concentrated effort at a couple of key times during the year.

- Nominations from the floor: Tanya Turner has been nominated to stand as competitions chair by Becky Fowler. Seconded by everyone. All in favour – unanimous. Can get a couple people involved to work as a committee with competitions chair
- Risk Management – vacant – again a position that does bulk of the work before the season gets kicked off, keeping track of which coaches and managers need to redo their risk management. Just making sure that coaches have their risk management to be on the field. The bulk of the activity is very early on in the season. Criminal record check for referees. Check with club person to see if they would be willing to do crim checks.
- Premier Liaison – Megan Caldwell - incumbent standing – No nominations: Megan stands
- Division 1 Liaison – Casey Leech - incumbent standing – No nominations: Casey stands
- Division 3 Liaison- Samantha Eburne – incumbent standing – No nominations: Samantha stands
- O30 A&B liaisons – vacant – no nominations. Really need someone to step up as liaisons for O30s.

Motions:

- #1: Friday evening games requiring travel to or from Sooke, Saltspring, or over Malahat will not start until before 8 pm unless mutually agreed upon by both teams.
 - Move for a vote (President) – Strong majority in favour– motion moved.
- #2: Increase registration fee from \$36 to 43 to help cover LIWSA annual costs.
 - Move to vote (Discipline chair). 19 in favour. 11 Against. Motion carried.
 - Noted concern about further breakdown of financials which we will pass on to new treasurer.
 - Reasons for raise of fees: Ref fees going up, better venues for cups, our own operating costs not working out, president paying own way to Vancouver, BC soccer fees are going up again. LIWSA charges a lot less than all other associations. Take a look at team fees and will see women pay a lot less than the men. Need to have more operating money.
- #3: Motion to amend youth rule – seconded by Rich Fast - teams in premier will be permitted to register 2 underage players and one youth player 16 years of age on or before current playing year.
 - In favour – 4 Against – 11. Motion not carried. Will set up meeting with premier coaches and players to discuss what to do.
 - We will organize a meeting for this with the intention to come back with a motion for the first coaches and managers meeting in the new season.

Awards:

Presented by Casey L.

Premier:

League champions - Lakehill

Most Sportsmanlike team – Nanaimo United – President will present to Nanaimo when he goes up there

Sue Tate – Steph Parker

Division 1:

League champions – Bays United FC

Most sportsmanlike team: Vic West United

Division 2:

League champions – Castaways United

Most Sportsmanlike Team– Fernwood FC

Division 3:

League Champions - Peninsula

Most Sportsmanlike Team – Bays United

O30a:

League Champions – Castaways United

Most Sportsmanlike – Prospect Lake

O30b:

League Champions – Vic West Scottish

Most Sportsmanlike – Peninsula #1

Sue Beicher:

Melissa Drole from Peninsula

New business:

Nothing from the floor

Closing Remarks:

Thank you for the season. Please go back and talk to your teams about stepping up to help out with the executive.

Motion to adjourn by Rachel Hester, seconded by Paul Rai.

Meeting adjourned by Casey at 6:50.